Kern County 4-H
New Year IMPORTANT Dates & Instructions

July 1, 2017 – Happy 4-H New Year!
4-H Online opens for re-enrollment! If you are a Club Leader, you will need to re-enroll and to let the 4-H office know as soon as possible, so you can be granted access to view your club online! If you have a 19-year-old member who will be eligible to show 1 more year, see page 2 for enrollment instructions.

July 19, 2017 – Record Books are Due for County Judging & Judges Registration by 5 p.m. at the 4-H Office.
Community Club Leader or other Leader from the club should turn all books in together. If your club is submitting books for judging you also need to provide a Judge(s). Please see flyer on page 3 of this packet for more information on judging. Page 4 contains information about Enrollment, Record Books and showing at the fair.

July 24 – August 1, 2017 – Record Books accepted for Kern County Fair Eligibility.
The Community Club Leader or other Leader from the club should turn all books in together. A check-in sheet, signed by the Community Club Leader MUST be turned in with these books, see pages 5 and 6.

August 1, 2017 – Deadline
RE-ENROLLMENT – DUES – RECORD BOOKS for FAIR ELIGIBILITY
These items must all be completed and turned in TODAY to be eligible to show at the 2017 Kern County Fair! Please note the enrollment dues for the 2017-18 program year have increased: Youth Members $46 and Adult Volunteers $16. If you have already turned in your Record Book for County Judging, you do not need to turn it in again.

Other Important Reminders!!!
• Please pay your dues to your Club Leader. They will forward payments to the 4-H office.
• If you choose to do your record book using the Online Record Book (ORB) System we will do our best to help. It is not required to use ORB but it is preferred. There are a number of online trainings and resources to help you.
Are you 19?

Are you going to be 19?

If you are a member who is or will be turning 19, and will be eligible to participate in 4-H until the end of the year, the California State 4-H policy has recently changed.

It does not require these members to enroll/pay to finish out their 4-H career. If you are or are going to be 19 years of age this year, you DO NOT have to re-enroll or pay your enrollment dues, since you are only eligible for part of a 4-H year. You will still be covered by the 4-H Insurance while at 4-H events and activities, including the Fair. HOWEVER! PLEASE send an email to Sue McKinney Ismkinney@ucdavis.edu with the first and last name of the member and the club they are in. We need to keep records of these members. Thank you!
Kern County Record Book Judging!

Record Book Judging is just around the corner, and online judge's registration is NOW OPEN!!!! Please remember that you **MUST** pre-register to become a judge!

If your club plans on entering Record Books to be judged at county judging, you must supply judges on the following scale:

- 1-5 books ............ 1 judge
- 6-10 books .......... 2 judges
- 11-15 books ........ 3 judges
- 16-20 books ........ 4 judges
- 21-25 books ........ 5 judges

**County Record Book judging will be on:**

**Saturday - July 22nd 2017**

**from 9 a.m. to about 3 p.m. @ the 4-H Office**

Judges will receive light breakfast, and lunch the day of judging! All judges MUST pre-register please, so we can get an accurate count for food and a seating chart! If you’re new to 4-H or Record Books, and aren’t quite sure, this is the BEST way to learn! **PLEASE only send judges who will be able to stay for the full record book judging, otherwise this can throw off our judging ratio, and wouldn’t be fair to our members!**

Hope to see you there!

Register to become a Record Book Judge at:

[http://ucanr.edu/judging](http://ucanr.edu/judging)
Enrollment and Record Book Requirements

To Show the Kern County Fair

Re-enrollment, payment of enrollment dues and record books are due by August 1, 2017

In addition to re-enrollment on the 4Honline system and paying your enrollment dues ($46 for youth and $16 for leaders), it is required that members who plan on showing at the 2017 Kern County Fair also submit a record book. There are two ways of doing this:

1) Submit a Record Book for County Judging:

County Record Book judging will be held on July 22nd. If you have submitted your book for judging, your name is already on the eligibility list, and you do not need to re-submit it. However, you need to be sure to complete the other steps (re-enrollment and enrollment dues) to complete the requirements for the 2017 Kern County Fair.

2) Submit a Record Book for Kern County Fair eligibility only:

Record Book Requirements for Returning Club Members

The returning member’s record book must have at a minimum:

- A completed Personal Development Report form signed by your Community Club leader.
- An Annual Report form for each project showing a minimum of 6 project meetings, three of which must be held between October 15 and June 30. Must be signed by Project Leader or Community Leader.
- Returning 4-H members must be enrolled in a project by February 25th to exhibit at the Kern County Fair.
- 4-H Story is optional.

Record Book Requirements for New Club Members (Joined after July 1st)

The new member’s record book must have at a minimum

- A completed (from the date of joining to August 1st) Personal Development Report form signed by the Community Club Leader.
- An Annual Report form for each project documenting their participation from the date of joining to August 1st. Must be signed by the Project Leader or Community Club Leader.
- Blank Record Books are not acceptable.
- 4-Story is optional.

Re-enrollment, payment of enrollment dues and record books are due by August 1st.
Kern County 4H Program
Record Books for Kern County Fair Eligibility

Record Book Requirements for Returning Club Members
The returning member’s record book must have at minimum...

- A completed Personal Development Report form signed by Community Leader.
- An Annual Report form for each project showing a minimum of 6 project meetings, three of which must be held between October 15 and June 30. Must be signed by Project Leader or Community Leader.
- Returning 4-H members must be enrolled in a project by February 15th to exhibit at the Kern County Fair. No member/leader may transfer clubs after February 15th for that club year.

Record Book Requirements for New Club Members (joined after July 1st)
The new member’s record book must have at minimum

- A completed Personal Development Report form signed by Community Leader.
- An Annual Report form for each project documenting their participation from the date of joining to the designated date in August when record books are due to the County Office. Must be signed by Project Leader or Community Leader.
- Blank record books are not acceptable.

I, _________________________, Community Club Leader for ______________________ 4H Club have read the above requirements for record book completion. I have checked all of the record books for members listed on the following page and signed in the required places. I understand that if my club members’ record books do not meet these minimum standards my Gate 40 Pass will not be issued for this year’s Kern County Fair.

______________________________
Signature

______________________________
Date
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<th>Returning Members</th>
<th>New Members (Joined After July 1st)</th>
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**County Record Book Judging Application**

Name: ____________________________________________  Club: __________________________

Grade: __________________________  Age: __________________________

(Both as of Jan. 1, 2017)

*Using this sheet, check member’s project record for completeness before sending to County Judging.*

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<th>✔</th>
<th>Kern County Record Book Judging Application Form (THIS FORM) - first page when you open book.</th>
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<td>a. Member’s Signature</td>
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<td>b. Parent’s Signature</td>
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<td>c. Community Club Leader’s Signature</td>
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**Section 1: Preliminary Information**

1. Title Page: Contains the member’s name, 4-H Club, County and program year.

2. Table of Contents - *Includes the titles of the section headers and page numbers.*

   (**Tabs: Use of dividers (tabs) is Optional. Dividers are to be undecorated and of clear, white or manila in color and either printed neatly or typed in black ink. Tabs cannot exceed the boundaries of the folder. If you do not use tabs you need to use page numbers, one of the two MUST be used!**)

**Section 2: Personal Development Form**

a. Member’s Signature

b. Parent’s Signature

c. Community Club Leader’s Signature

**Section 3: My 4-H Story** - Junior (or first year member) 250-500 words, Intermediate 500-1000 words, Senior 1000-2000 words

**Section 4: Projects**

a. One Project Report Form for every project the member has completed

b. One expression page for every project form. *(mandatory) This is a full page, no set borders. Any added items cannot be over a button’s thickness. This page should immediately follow the corresponding Project Report Form.*

**Section 5: Collection of Work** - No more than 11 total pages; minimum of 1 page.

**Section 6: Leadership Development Report** *(Intermediate and Senior Members only)*

Part 1: – Complete ONE (1) PRE & POST Leadership Development Report

Part 2: - Complete ONE (1) per leadership role PRE & POST Leadership Development Report

**Section 7: 4-H Resume** *(Senior Members only!) – Sr. Members create a 4-H resume highlighting their skills, leadership and citizenship development throughout their 4-H career.*

**Section 8: Previous Years’ Records** – All records are retained including photographs, do not include any comment or judging sheets.

*The following people acknowledge that this book has been assembled according to the check list above and includes the necessary signatures.*

Signature of 4-H Member: ____________________________  Date: __________________________

Signature of Parent of 4-H’er: ____________________________  Date: __________________________

Community Club Leader’s Signature: ____________________________  Date: __________________________

rev. 5/17
Kern County Judged Record Book Check-In

Club: ________________________________
Name of person checking books in: ________________________________
Number of books submitted: ________ Number of Judges: ________
Judges MUST pre-register for County Record Book Judging, online at
http://ucanr.edu/judging
Have your Judges already registered online? ☐ Yes ☐ No
Judges Information:

Name: ________________________________ Email: ___________________________

Name: ________________________________ Email: ___________________________

Name: ________________________________ Email: ___________________________

Name: ________________________________ Email: ___________________________

Name: ________________________________ Email: ___________________________

Name: ________________________________ Email: ___________________________

Name: ________________________________ Email: ___________________________

Name: ________________________________ Email: ___________________________

Book to Judge Ratio

1-5 books – 1 judge
6-10 books – 2 judges
11-15 books - 3 judges
16-20 books – 4 judges
21-25 books – 5 judges

You must have judge’s names and contact information when you check your books in!
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<th>Member submitting books to be judged:</th>
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**Office Use Only (Checking-In):**
Office Staff Initials: ______  Date: ___________

Review and checked-out by Club Representative:

_________________  __________________
Print Name               Signature